

PLEASE CANCEL

#103-2004

VACANCY NOTICE

CS-376

For opportunities in RHODE ISLAND STATE GOVERNMENT

REV (9/93)

Description of Position	<p>Title of Position: <u>Supervisor-Child Protective Investigator</u></p> <p>Salary Range: <u>(A31) \$50384-57068</u></p> <p><u>Children, Youth & Families Intake/Cants</u></p> <p>Department or Agency Name Division—Section—Unit</p> <p>Assignment(s)/Comments: <u>Days off: Friday/Saturday</u></p> <p>Shift and Days: <u>Sun/Mon/Tues: 11:00am to 7:30pm</u></p> <p><u>Wed/Thurs: 3:00pm to 11:30pm</u></p> <p>Restrictions/Limitations: <u>None</u></p> <p>Position Covered By Collective Bargaining Union Agreement Yes <input checked="" type="checkbox"/> No</p> <p>Name of Bargaining Union: <u>Local 580</u></p> <p>There is is not <input checked="" type="checkbox"/> a Civil Service List for this position See A/B or Both for Specific Instructions</p> <p>Classification Code: <u>02825400</u></p> <p>Reference Position No: <u>3315-10000-112</u></p> <p>Application Period: <u>8/11/2004 to 8/17/2004</u></p> <p>Location: <u>101 Friendship St.</u></p> <p><u>Providence, RI</u></p>
General Information To Candidate	<p><u>Instructions:</u></p> <p>A. <u>STATE EMPLOYEES LATERAL BIDDER:</u> Bids are now being accepted for the position(s) indicated. If you are currently in this classification and wish to bid, please submit a letter "bid" noting your intention to bid, the position title and posting number (found on upper left hand corner of posting).</p> <p><u>Most important</u> – please include the following information:</p> <ul style="list-style-type: none">• The title of the position for which you are applying• Title of your present position and date you entered it• Date you entered State service• Name of your department where you are currently employed• Your business telephone number• Present Union Affiliation *** <p>*** In certain agencies, bargaining union applicants will receive preferential consideration according to contract.</p> <p>B. <u>NON INCUMBENT/NON STATE EMPLOYEE APPLICANT:</u></p> <p>If indicated above that no civil service list exists for this position, you need not be in the class of position, or be in State service to apply. All information requested on the application form must be furnished. The information you give will be used by the agency Personnel Office to determine your qualifications. If an item does not apply to you, or if there is no information to be given, write in the letters "N.A." for Not Applicable. If you fail to answer all of the questions on the application form, you may delay consideration of your application.</p> <p>C. <u>AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS:</u></p> <ul style="list-style-type: none">• <u>REASONABLE ACCOMODATION:</u> <p>If an applicant is unable to perform any essential job functions because of his/her disability but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall not be considered unqualified for the position.</p> <ul style="list-style-type: none">• <u>MEDICAL INFORMATION:</u> <p>Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance with the Rules/Regulation of the Americans with Disabilities Act (ADA).</p>
Statement of Duties	<p><u>DUTIES / RESPONSIBILITIES:</u></p> <p>To supervise professional staff engaged in receiving, screening, evaluating and investigating referrals/complaints relative to alleged child abuse and/or neglect and alleged institutional abuse and/or neglect; to closely monitor staff to enhance performance and provide direction in obtaining and assessing facts; and to do related work as required.</p>
Minimum Education and Experience	<p><u>EDUCATION / EXPERIENCE/ SPECIAL REQUIREMENTS:</u></p> <p><u>Education:</u> Such as may have been gained through: possession of a Bachelor's Degree from an accredited institution of higher learning in Social Work, Social Welfare, Psychology, Sociology, Law Enforcement, Criminal Justice; and</p> <p><u>Experience:</u> Such as may have gained through: full-time employment in a public or private agency in a responsible supervisory, or administrative position involving: child protection investigations; of social service to children and their families; or full-time employment in a responsible supervisory or administrative position in the field of law enforcement, or related activities.</p> <p><u>CONDITIONS OF EMPLOYMENT:</u><u>Must possess and maintain a valid RI Motor Vehicle Operator's License.</u></p> <p><u>Note: If eligible and funds are available, you must be prepared to report by 9/19/2004</u></p>

POSTED FOR LATERALS AND RECRUITMENT

Where
To
Apply

*pply within the application period as shown on this announcement, **NOTE:** Some state union contracts allow a 3 day grace period for receipt of CS-14 application or bid. This Office does not assume responsibility for applications sent through the mail. SEND RESUME or CS-14 Application to:*

Dept. of Children, Youth & Families

Phone: (401)528-3681

Office of Human Resources

Fax: (401)528-3680

101 Friendship St., 2nd Floor

Phone: (401)222-5803

Providence, RI 02903

Attn: Ellen L. Moan



STATE OF RHODE ISLAND IS AN EQUAL OPPORTUNITY EMPLOYER